



City of New London

Department of Finance-Purchasing Agent
13 Masonic Street • New London, CT 06320 • Phone (860) 447-5215 • Fax (860) 447-5297

Request for Proposals

Specifications and Proposal Documents Attached

Proposal No.: 2020-15

Opening Date and Time: March 27, 2020 @ 2:00 P.M.

Title: Independent Testing Services for New London High School

All questions should be directed to Diana McNeil, AIA Senior Project Manager at Dmcneil@crec.org by 2:00PM on March 20, 2020. Please copy Julie Chapman, Purchasing Agent, at Jchapman@ci.new-london.ct.us on all inquiries.

The following information must appear in the lower left-hand corner of the envelope:

Sealed Proposal No.: 2020-15: Independent Testing Services for New London High School

Not to be opened until: March 27, 2020 at 2:00 P.M.

Return Proposal to:

Julie Chapman, Purchasing Agent
City of New London
13 Masonic Street
New London, CT 06320

Proposal cannot be accepted after the Proposal Opening Date and Time indicated above.



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PLEASE RETURN THIS FORM IMMEDIATELY

Acknowledgement: Receipt of Request for Proposals

Proposal No.: **2020-15**

Independent Testing Services for New London High School

Please take a moment to acknowledge receipt of the attached documents. Your compliance with this request will help us to maintain proper follow-up procedures and will ensure that you receive any addendum that may be issued.

Date Issued: March 13, 2020

Date documents received: _____/_____/_____

Do you plan to submit a response? Yes _____ No _____

Print or type the following information:

Company Name: _____

Address: _____

Telephone: _____ Fax: _____

E-mail: _____

Received by: _____

Note: Faxed or e-mailed acknowledgements are requested.

Fax No.: (860)447-5297

E-mail: Jchapman@ci.new-london.ct.us

Fax this sheet only. A cover sheet is not required.



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Standard Request for Qualifications/Proposals (RFQP) and Contract Terms and Conditions

All Requests for Qualifications / Proposals issued by the City of New London (City) will bind Proposers to the terms and conditions listed below, unless specified otherwise in any individual Request for Qualifications / Proposals.

Incorporated by reference into this contract are the provisions of Article IV., Section 2-66 through 2-71 and Section 2-73 of the Code of Ordinances of the City of New London.

The contractor agrees to comply with the Code of Ordinances as they exist on the date of the contract and as they may be adopted or amended from time to time during the term of this contract and any amendments thereto.

Submission of Proposals

1. Qualifications / Proposals must be submitted on forms supplied by the City of New London or in the format requested in the specifications. Telephone, facsimile or e-mail proposals will not be accepted in response to a Request for Qualifications / Proposals. An original and one (1) copy, unless otherwise indicated in the specifications, of the Proposal Form shall be returned to the Purchasing Agent.
2. The date and time proposals are to be opened are given in each Request for Qualifications / Proposals issued. Proposals received after the specified date and time of the proposal opening given in each Request for Qualifications / Proposals will not be considered. Proposal envelopes must clearly indicate the proposal number as well as the date and time of the proposal opening. The name and address of the proposer should appear in the upper left-hand corner of the envelope.
3. Incomplete proposal forms may result in the rejection of the proposal. Amendments to qualifications / proposals received by the Purchasing Agent after the date and time specified for the proposal opening shall not be considered. Proposals shall be computer prepared, typewritten or handwritten in ink. Proposals submitted in pencil shall be rejected. A person duly authorized to sign proposals for the proposer shall sign all proposals. Unsigned proposals shall be rejected. The person signing the Proposal Form or their authorized designee must initial errors, alterations or corrections on both the original and copy of the Proposal Form to be returned. In the event an authorized designee initials a correction, there must be written authorization from the person signing the Proposal Form to the person initialing the erasure, alterations or corrections. Failure to do so shall result in rejection of the proposal for those items erased, altered or corrected and not initialed.
4. Conditional proposals are subject to rejection in whole or in part. A conditional proposal is defined as one that limits, modifies, expands or supplements any of the terms and conditions and/or specifications of the Request for Qualifications / Proposals.
5. Alternate proposals will not be considered. An alternate Proposal is defined as one that is submitted in addition to the proposer's primary response to the Request for Qualifications / Proposals.
6. Prices should be extended in decimal, not fraction, to be net and shall include delivery and transportation charges fully prepaid by the Contractor to the destination specified in the Request for Qualifications / Proposals and subject only to cash discount.
7. Pursuant to Sections 12-412 and 12-412(1) of the Connecticut General Statutes, the City of New London is exempt from the payment of excise, transportation and sales taxes imposed by the Federal Government and/or the State. Such taxes must not be included in the proposal prices.
8. In the event of a discrepancy between the unit price and the extension, the unit price shall govern.

Standard Request for Qualifications/Proposals (RFQP) and Contract Terms and Conditions (con't)

9. By its submission the Proposer represents that the proposal is not made in connection with any other Proposer submitting a proposal for the same commodity or commodities and is in all respects fair and without collusion or fraud.
10. All proposals will be opened and read publicly and upon award are subject to public inspection.

Guaranty or Surety

11. Bid bonds, performance bonds, and labor and material bonds will be required as specified below. Guaranty or surety may be in the form of certified check. Bonds must meet the following requirements: Corporation – must be signed by an official of the corporation above their official title and the corporate seal must be affixed over the signature; Firm or Partnership - must be signed by all of the partners and indicate they are “doing business as”; Individual – must be signed by the owner and indicated as “Owner”. The surety company executing the bond or countersigning must be licensed in Connecticut and an official of the surety company must sign the bond with the corporate seal affixed over the signature. Signatures of two (2) witnesses for both the principal and the surety must appear on the bond. Power of attorney for the official signing the bond for the surety company must be submitted with the bond.

Bid Bond – Ten percent (10%) due at time of bid for all contract services and public works/construction projects that exceed twenty thousand dollars (\$20,000.00)

Performance Bond – One hundred percent (100%) of contract price for projects that exceed fifty thousand dollars (\$50,000.00).

Labor and Material Payment Bonds – One hundred percent (100%) of contract price for projects that exceed fifty thousand dollars (\$50,000.00).

Award

12. Award of this contract will be made to the lowest responsible, qualified proposer and will be based on net cost and City specifications. The City of New London reserves the right to reject any and all bids or parts thereof, to waive any informality and to award this contract to other than the low proposer and to make multiple awards if deemed in the best interest of the City.
13. The City of New London may reject any bidder in default of any prior contract or guilty of misrepresentation or any bidder with a member of its firm in default or guilty of misrepresentation.
14. The Purchasing Agent may correct inaccurate awards resulting from clerical or administrative errors.

Contract

15. The existence of a contract shall be determined in accordance with the requirements set forth above.
16. The Contractor shall not assign or otherwise dispose its contract or its right, title or interest, or its power to execute such contract to any other person, firm or corporation without the prior written consent of the City of New London.
17. Failure of a Contractor to deliver commodities or perform services as specified will constitute authority for the City of New London to purchase these commodities or services on the open market. The contractor agrees to promptly reimburse the City of New London for excess cost of these purchases. The purchases will be deducted from the contracted quantities.
18. The Contractor agrees to hold the City of New London harmless from liability of any kind for the use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention furnished or used in the performance of the Contract; Guarantee its products against defective material or workmanship; repair

damages of any kind, for which it is responsible to the premises or equipment, to its own work or to the work of other contractors; obtain and pay for all licenses, permits, fees etc., and to give all notices and comply with all requirements of the City of New London, the State of Connecticut and the U.S. Government.

19. Insurance requirements generally apply to contract services, professional services and public works improvement/construction projects. The Contractor will carry commercial general liability insurance to protect the City of New London from loss. The following minimum limits shall be met:

Bodily Injury and Property Damage – One million dollars (\$1,000,000.00) each occurrence; two million dollars (\$2,000,000.00) aggregate

Products or Completed Operations - One million dollars (\$1,000,000.00) each occurrence; two million dollars (\$2,000,000.00) aggregate

Professional Liability (Errors and Omissions) Coverage appropriate to the contractor's operations – Two million dollars (\$2,000,000.00) each occurrence

Commercial Automobile Coverage including owned, non-owned, leased and hired vehicles (if used on City of New London property) – One million dollars (\$1,000,000.00) combined single limit for each accident.

Workers' Compensation Coverage - Will be in accordance with State of Connecticut requirements at the time of Proposal.

Any deductible or self-insured retention must be disclosed and any claim payments falling within the deductible shall be the responsibility of the contractor.

The CITY requires that these aggregate limits be maintained by the CONSULTANT as required. It is the responsibility of the CONSULTANT or his representative to notify the CITY if ever or whenever claims reduce the General Aggregate below \$1,000,000.

The Contractor shall require all subcontractors to carry the same forms and minimum coverages that it is required to provide. Evidence of these coverages must be provided to the City of New London Purchasing Agent prior to the contractor or subcontractor coming onto the work site.

Standard Request for Qualifications/Proposals (RFQP) and Contract Terms and Conditions (con't)

All insurance policies shall be endorsed to the City of New London, its officers and employees as additional insured, and shall not be reduced or cancelled without thirty (30) days prior written notice to the Purchasing Agent. In addition, the contractor's insurance shall be primary as respects the City of New London, and any other insurance maintained by the City of New London shall be excess and not contributing insurance with the contractor's insurance.

20. Notwithstanding any provision or language in this contract to the contrary, the Mayor may, without cause, terminate this contract for the City's convenience upon approval by the City Council, whenever he/she determines that such termination is in the best interest of the City of New London. Any such termination shall be effected by delivery to the Contractor of a written notice of termination. The notice of termination shall be sent by registered mail to the Contractor address furnished to the City of New London for purposes of correspondence or by hand delivery. Upon receipt of such notice, the Contractor shall both Immediately discontinue all services affected (unless the notice directs otherwise) and deliver to the City of New London all data, drawings, specifications, reports, estimates, summaries, and such other information and materials as may have been accumulated by the Contractor in performing its duties under this contract, whether completed or in progress. All such documents, information and materials shall become the property of the City of New London. In the event of such termination, the contractor shall be entitled to reasonable compensation as determined by the Mayor, however, no compensation for lost profits shall be allowed.

Delivery

21. All products and equipment delivered must be new unless otherwise stated in the proposal specifications.

22. All deliveries will be to the locations specified by the City of New London. The City of New London does not have a loading dock therefore all Contractors will be responsible for inside delivery without assistance from City of New London personnel.
23. Payment terms are net 45 days after receipt of goods or invoice, whichever is later, unless otherwise specified.
24. Charges against a Contractor shall be deducted from current obligations. Money paid to the City of New London shall be payable to the Treasurer, City of New London.

Saving Clause

25. The Contractor shall not be liable for losses or delays in the fulfillment of the terms of the contract due to wars, acts of public enemies, strikes, fires, floods, acts of God or any other acts not within the control of or reasonably prevented by the Contractor. The contractor will give written notice of the cause and probable duration of any such delay.

Advertising

26. Contractors may not reference sales to the City of New London for advertising and promotional purposes without prior approval of the City of New London.

Rights

27. The City of New London has sole and exclusive right and title to all printed material produced for the City of New London and the Contractor shall not copyright the printed matter produced under this contract.
28. The Contractor assigns to the City of New London all rights, title and interests in and to all causes of action it may have under Section 4 of the Clayton Act, 15 USC 15, or under Chapter 624 of the Connecticut General Statutes. This assignment occurs when the contractor is awarded the contract.
29. The Contractor agrees that it is in compliance with all applicable federal, state and local regulations, including but not limited to Connecticut General Statutes Section 7-148i. The Contractor also agrees that it will hold the City of New London harmless and indemnify the City of New London from any action which may arise out of any act by the Contractor concerning lack of compliance with these laws and regulations. All purchases will be in compliance with Sections 22a-194 to 22a-194g of the Connecticut General Statutes related to product packaging.

Standard Request for Qualifications/Proposals (RFQP) and Contract Terms and Conditions (con't)

30. This contract is subject to the provisions of Executive Order Number Three of Governor Thomas J. Meskill promulgated June 16, 1971, the provision of Executive Order Number Seventeen of Governor Thomas J. Meskill promulgated February 15, 1973 and Section 16 of Public Act 91-58, nondiscrimination regarding sexual orientation, and the provisions of Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999 regarding Violence in the Workplace Prevention Policy.



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REQUEST FOR PROPOSAL

For

Independent Testing Services

For:

New London High School
CT State Project: 095-0090 MAG/RNV

Issue Date: March 13, 2020

Written Proposals Due: March 27, 2020 at 2:00 p.m.

QUESTIONS: Contact Diana I. McNeil, CREC Sr. Project Manager, in writing by email at dmcneil@crec.org No questions will be accepted after March 20, 2020 at 4:00 p.m.

REGISTRATION: To receive the response to questions, all interested proposers must register with City of New London Purchasing Agent Julie Chapman by emailing JChampman@newlondon.org no later than March 17 2020 at 3:00 p.m.

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NON COLLUSION AFFIDAVIT OF PRIME BIDDER

NON COLLUSION AFFIDAVIT OF SUBCONTRACTOR

STATEMENT OF BIDDERS QUALIFICATIONS

AFFIRMATIVE ACTION POLICY STATEMENT

CERTIFICATION OF BIDDER REGARDING EQUAL EMPLOYMENT OPPORTUNITY

I. INSTRUCTIONS TO BIDDERS

Pursuant to the terms and conditions of this Request for Proposals ("RFP"), the City of New London (The City), is seeking to engage an independent testing firm to perform testing services for the New London High School (the "Project"), located at 490 Jefferson Avenue, New London, CT 06320.

In order for you to receive the responses to all submitted bidder questions, each proposer (the "Bidder") must register with Julie Chapman, Purchasing Agent via email at JChampman@newlondon.org by providing full company info, contact name and email address of your primary contact for this Project. Registration must be received not later than 3:00 p.m. on March 17, 2020. All questions must also be submitted by 3:00 p.m. on March 20, 2020 and responses will be made available on a rolling basis to registered bidders.

Proposals should be addressed and delivered to:

**Subject: Independent Testing Services Proposal
New London High School – New London, CT
State Project # 095-0090 MAG/RNV
Attention: Julie Chapman, Purchasing Agent
13 Masonic Street
New London, CT 06320
Cc: Diana I. McNeil, AIA Sr. Project Manager**

All Proposals shall be delivered by (the "Submission Date"): **2:00 p.m. on March 27, 2020**. The Special Testing Bid Form included as Exhibit G of this RFP must be completed and submitted in full for the proposal to be considered complete. In the event of a conflict between the numeral and written version of the fee, as well as in the event of computational errors, the higher of the two values will be used to evaluate your proposal.

For purposes of submitting on this RFP, electronic copies of drawings and specifications can be obtained from the architect. Email Diana McNeil at dmcneil@crec.org for instructions on accessing these documents.

Services shall be performed pursuant to the City of New London Contract for Services, a SAMPLE copy of which is attached hereto as Exhibit C and made a part hereof (the "Contract"). By submitting a Proposal, the Bidder is deemed to have agreed to all terms and conditions of the Contract. Please sign Exhibit B, Acceptance of Contract, to indicate this agreement. Work will only commence on an awarded Contract after a written notice to proceed is issued by the City directing the commencement of such work.

After review of all factors, including without limitation qualifications, past performance and fee amounts, the City reserves the right to accept or reject any or all Proposals or any part thereof, to waive defects in same, to waive technicalities, to accept any Proposal and to award the Contract, to the Bidder that the City in its sole discretion, determines to be the most responsive, qualified, and responsible Bidder, which may not be the lowest Bidder. All Bidders submitting a Proposal will be notified of the decision. No Bidder may withdraw their Proposal once submitted, and the Bidder agrees that the Bidder's fee proposal shall remain open for a period of ninety (90) days after the Submission Date. The successful Bidder shall hold their prices throughout the Project Schedule included as Exhibit E.

No printed plans, drawings, or specifications will be provided to any Bidder, nor shall they be provided at any time during the duration of this contract.

II. INDEPENDENT TESTING SERVICES OVERVIEW

The objective of the independent testing services as described herein is to provide documentation of conditions as required by the Statement of Special Inspections issued by the project's structural engineer, a copy of which statement of special inspections is attached hereto as Exhibit D and made a part hereof (the "Statement of Special Inspections"). The Special Testing Bid Form, as shown in Exhibit G of this RFP, lists the specific tests/inspections and estimated quantities necessary to fulfill the requirements of submitting on this RFP. In no way shall the Special Testing Bid Form be construed as the actual total value of the work required to fulfill this contract.

III. PROJECT DESCRIPTION – SCOPE OF SERVICES

This RFP includes independent testing services for the New London High School, 490 Jefferson Avenue, New London, CT 06320. The campus total square footage at completion will be 290,765 sq. ft, with additions totaling 54,900 sq. ft. When completed, this state-of-the-art facility will house 1,631 students in three different magnet school pathways: International Education, Performing & Visual Arts, and STEM. The existing building sits on a 43-acre parcel that includes athletic facilities, which are not part of the scope of this project. The total project budget is \$108 million dollars.

Site Amenities

- Staff and visitor parking lots.
- Student drop-off.
- A bus loop separated from the vehicular loop and drop off.

Building Summary

- The program includes two 9th through 12th Grades International Education and STEM Pathways with 6th through 8th grade Arts Pathway, including science labs, magnet-themed classrooms, Cafeteria, Gymnasium and Stage.
- Two main building entrances lead directly into lobby areas adjacent to the new Arts wing and existing Auditorium.
- The new addition structure consists primarily of steel construction with poured concrete on metal floor decking.
- The primary exterior cladding is a high-pressure laminate phenolic panel rain screen system with accents of fiber cement panels and manufactured thin stone veneer.
- The roof construction consists of a single-ply TPA roofing membrane over tapered roof insulation and metal roof deck. Select areas will receive an acoustical metal roof deck.
- The building is served by fire stairs and two passenger elevators.
- Photovoltaic arrays will be mounted to a support system on the roof surface at as an addition to this project.

Any question may be directed to Diana I. McNeil, CREC Sr. Project Manager dmcneil@crec.org on or before 4:00 p.m. on March 20, 2020. All questions and answers will be made available to all respondents (the party submitting the question shall not be indicated). Questions will be answered as they are received.

IV. QUALIFICATIONS AND SELECTION CRITERIA

The Proposal must be organized with the following sections and provide the following information, at a minimum:

Bidder Information – Please provide the following information:

- Name of Bidder (and parent company, if any)
- Address of office
- Name, address and telephone number of the principal contact person to receive notifications and to reply to inquiries

Years of Service – How many years have you been engaged in independent testing services similar to those described in the Statement of Special Inspections under your present name?

Relevant Experience – In this section provide descriptions of three similar projects for which you have provided independent testing consultant services. The description of each project should include pertinent information such as the project type (new construction, additions, renovations), and size (facility area and project dollar value).

Experience of Key Personnel – Provide a list of key personnel to be assigned to the project and a description of the work they will perform. When applicable, note their inspection agent designation(s) as noted in the Statement of Special Inspections and resumes of key personnel who will be directly involved with the Project must be included and shall include at a minimum:

- Current job title, responsibilities, and type of work performed
- Educational background, academic degrees, licenses, and professional associations
- Experience on projects similar to that described in this RFP.

References – List (3) three client references for projects similar to this Project; include for each client:

- Name of Organization
- Scope (new construction, additions, renovations), and amount (dollar value) of construction
- Date services provided (start and finish)

Selection will be made after an evaluation of the apparent low bidder's proposal based upon the proven ability of the Bidder to meet the requirements of the RFP. The apparent low bidder will be determined by the qualification ratings in conjunction with the fee proposal (the completed Bid Form, Exhibit G) and the signed Acceptance of Contract (Exhibit B).

Neither CREC or the City of New London, nor any of their respective officers, directors, employees or authorized agents, shall be liable for any claims or damages resulting from the selection, non-selection or rejection of any Proposal submitted in response to this RFP.

The City of New London reserves the right to accept or reject any or all Proposals or any part thereof, to waive defects in same, to waive technicalities, to accept any Proposal and to award the Contract, to the Bidder that the City, in its sole discretion, determines to be the most responsive, qualified, and responsible Bidder, which may or may not be the lowest Bidder.

V. PROPOSAL SUBMITTAL

The written Proposal is due on March 27, 2020 at 2:00 p.m. Bidders are required to submit four (4) hard copies of their qualifications portion of their Proposal, and one (1) hard copy of the fee proposal in the form of a completed Special Testing Bid Form to the address above in Section I. The fee shall be submitted in a separate sealed envelope.

**Subject: Independent Testing Services Proposal
New London High School – New London, CT
State Project # 095-0090 MAG/RNV
Attention: Julie Chapman, Purchasing Agent
13 Masonic Street
New London, CT 06320
Cc: Diana I. McNeil, AIA Sr. Project Manager**

One electronic copy of the qualifications Proposal and a separate electronic file of the completed Special Testing Bid Form must also be submitted (USB flash drive preferred).

Absence of any of the above minimum requirements will deem the Proposal noncompliant. Noncompliant Proposals may be rejected at the discretion of the Selection Committee.

VI. SCOPE OF SERVICES

Upon being awarded the contract, the awarded firm shall provide the City/CREC and the Construction Manager a complete list of all inspectors who will be fulfilling this contract. As a part of this list, the awarded firm must provide any documentation required to verify the inspectors have the required credentials to perform the services requested by this RFP.

Testing services shall be performed as directed by the Construction Manager pursuant to the Statement of Special Inspections. The fee portion of a Bidder's Proposal shall consist of a Bidder's completed Special Testing Bid Form (the "Bid Form") , which form is set forth below in Exhibit G, with a rate schedule for all inspections and testing that would be performed on the Project, as well as travel cost (included), and total pricing for the estimated quantities given. Reference the attached Schedule of Special Inspections for testing and other inspection services to be included, as well as the required qualifications for each inspection. Hourly (inclusive of overtime, if any) rates, as well as laboratory testing, equipment, travel costs (to be included in labor rates), and administration costs should be reflected in the fee portion of a Proposal.

This is **NOT** a lump sum proposal. However, the award will be based on the defined quantity of inspections on the Special Testing Bid Form, multiplied by each Bidder's unit price. This RFP does not represent a guarantee of a certain volume of work - quantities are estimated and are provided to compare fees only. Testing timing and frequency is to be coordinated by the construction manager for the project (the "Construction Manager"). All personnel working for the Bidder awarded the Contract must sign in and out with the Construction Manager when on the project site.

Unit prices are to be provided for both laboratory testing and testing time (labor). Labor rates per hour are to be separated by the required qualifications as listed in the Statement of Special Inspections. Hourly rates are to include any anticipated overtime. Labor rates are to include required equipment rental, maintenance, etc., expenses as required to perform the testing as stipulated in the Statement of Special Inspections, as well as travel time. Labor rates are to only include verified time on site, i.e. are to include travel time. All costs associated with each task on the Special Testing Bid Form shall be

included with the proposal; no additional compensation for over time or travel expenses will be considered.

The Bidder awarded a Contract will be expected to group tests together in a single visit to the extent practicable given the schedule and the personnel requirements listed in the attached Statement of Special Inspections, and as directed by the Construction Manager. All inspectors performing work on this project are required to already have their qualifications/certifications on file at the Construction Manager's office prior to arrival. While laboratory analysis may be performed at any qualified facility, and does not need to be performed in-house, no drop-off or pick-up time, or shipping or courier charges, may be billed.

Complete and submit the attached Special Testing Bid Form as your fee portion of your Proposal per the instructions in Section V. Proposal Submittal.

In addition to the above the following requirements will also be required:

1. All testing and special testing to be completed per the project specifications and project plans.
2. Review of sub-slab barrier installation on all ground floor slabs
3. Distribution of reports (electronically or hard copy).
4. The inspector is required to sign in and out each day but also to have the on-site superintendent and or project engineer to sign off on the services provided each day.
5. Required for the inspector to wear all applicable personal protective equipment, i.e., hard hat, safety glasses, steel-toed shoes, chartreuse reflective garments.
6. Proper identification of the technician's company vehicle.

VII. PAYMENT PROCESS

In order for the entity completing this contract to be paid, all payment requests shall be made utilizing the Payment Application Form, or a form mutually agreed upon by the selected bidder and the City of New London, included as Exhibit F of this RFP. Complete all the entries horizontally for each service being billed, and attach the test reports for that day's work. The jobsite sign-in sheet will be utilized to cross-reference and verify inspector activity on site for each item being billed, therefore it is imperative that all inspectors sign-in and sign out. All laboratory testing charges must be supported by reported test results, and invoices or chain of custody forms if requested.

VIII. JOBSITE PROCEDURES

- Sign in, Sign Out – the job-site sign in sheet will be used to confirm dates, times, and tests being billed. Labor billings not supported by sign in and sign out will be rejected.
- DO NOT leave the site without first reporting any failures to the CM.
- All inspectors will work from submittals "as noted" (not plans and specs). Inspectors are expected to work from current document, and will need internet connected devices to access the most current submittal comments.
- Procore – invitation to Procore will be provided by the project CM, Newfield + Downes.

End of Section

Exhibit A: Insurance Requirements

Contractors and vendors working for and/or doing business with the City, and organizations using the City's facilities, shall agree as a condition of acceptance to indemnify the City pursuant to the indemnity clause set in the City of New London's contract, Section 7. Insurance.

Certificates of Insurance

The contractor, vendor or organization agrees to forward a signed original of this Insurance Requirement signed by an authorized Officer or Agent for the contractor, vendor or organization, to the care of: City of New London, 13 Masonic Street, New London, CT 06320 Attention: Julie Chapman as an acknowledgement and acceptance to the terms and conditions stated herein and prior to the commencement of any work being performed.

Signed by Contractor

Date

Current insurance certificates must be furnished to the City at all times. Replacement certificates must be furnished prior to the expiration or replacement of referenced policies. The proper name for the entities to be named as additional insured is: "City of New London, and/or related or affiliated entities."

Certificates should be sent to:

City of New London, 13 Masonic Street, New London, CT 06320

Attention: Julie Chapman, Purchasing Agent

Exhibit B: Acceptance of Contract

As a condition of satisfying the minimum qualifications of the document entitled "Request for Proposal for Independent Testing Services, New London High School, CT State Project: 095-0090 MAG/RNV",

_____ hereby accepts the terms and conditions of the Contract included and attached to this document as Exhibit C, without exception.

Signature

Date

Exhibit C: City of New London contract

Per Attachment

Exhibit D: Independent Testing Requirements

Per Attachment

Exhibit E: Project Schedule

Per Attachment

Exhibit F: Payment Application Form

Per Attachment

Exhibit G: Special Testing Bid Form

Per Attachment

END OF RFP