



# City Of New London

Department of Finance-Purchasing Agent  
13 Masonic Street • New London, CT 06320 • Phone (860) 447-5215 • Fax (860) 447-5297

## Request for Qualifications/Proposals

### ADDENDUM # 3

Proposal No.: **2024-05 CONL**

Addendum No.: 3

Date Issued: October 18, 2023

**On-Street Parking and Citation Management**

Opening Date and Time: ~~October 31, 2023 at 2:00PM~~ **November 17, 2023 at 2:00 P.M.**

**Bidders Notes:** This addendum is issued to provide all potential bidders with answers to questions submitted.

All other terms and conditions remain the same.

**This Addendum cover page must be signed and returned with your bid.**

\_\_\_\_\_  
Authorized Signature of Bidder

\_\_\_\_\_  
Company Name

**Return Bid To:**

Joshua Montague, Accounting Purchasing Agent  
City of New London  
13 Masonic Street  
New London, CT 06320

**Bids cannot be accepted after the Bid Opening Date and Time indicated above.**

# 2024-05 CONL

## **ADDENDUM 3**

### ***On-Street Parking and Citation Management***

**RE:** 2024-05 CONL  
**FROM:** Joshua Montague, Accounting Purchasing Agent  
**TO:** Prospective bidders

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This Addendum shall be part of the Contract Documents and modifies the original bidding documents. This Addendum is to be acknowledged by the bidders on the Bid Form. Failure to do so may subject the bidder to disqualification.

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#### **Changes to prior Addenda:**

- Removing the ZOOM information from addendum 2 to add an updated invite for a second pre-proposal conference.

#### **Q&A:**

#### **General Items:**

- A second mandatory pre-proposal conference is being offered to those that had issues logging in to the first conference and for those in other time zones. This meeting, to be held October 24, 2023 at 1:00 P.M. is **NOT** mandatory for those that attended the first conference. There will not be another pre-proposal conference after this and only those that attended one of the two conferences will be eligible to submit proposals.

Topic: Parking Citation Pre-Bid Meeting  
Time: Oct 24, 2023 01:00 PM Eastern Time (US and Canada)

Join Zoom Meeting  
<https://us06web.zoom.us/j/84946223695>  
1-646-558-8656  
Meeting ID: 849 4622 3695  
Passcode: 5215

- ~~The mandatory pre-bid meeting will be held in City Hall Council Chambers, 181 State Street, New London, CT 06320.~~
- The dates in the RFQ/P have been modified as follows:

Date	Event
October 6 <sup>th</sup> , 2023	<u>Issuance of RFR</u>
October 17 <sup>th</sup> , 2023	Mandatory Pre-Bid Meeting
October 31 <sup>st</sup> , 2023	<u>Submission of Respondent's Written Questions until 4:00P.M., EDT</u>
November 3 <sup>rd</sup> , 2023	<u>The City's Point of Contact's Response to Respondent's Written Questions</u>
November 17 <sup>th</sup> , 2023	<u>Responses Due 2PM, EDT</u>
To Be Determined	<u>Commencement of RFP/Q Evaluation Process</u>
To Be Determined	<u>Demonstrations and or Interviews - Optional</u>
To Be Determined	<u>Commencement of Optional Meetings with Respondents - Optional</u>
To Be Determined	<u>Recommendation to NLPA Board</u>

**2024-05 CONL**

<b>To Be Determined</b>	<b><u>Recommendation to all appropriate parties within the City's Administration and Council.</u></b>
<b>To Be Determined</b>	<b><u>Commencement of Negotiations of the Contract selected Respondent on this date.</u> Details of the process and location shall be shared with the selected Respondent shortly before that date.</b>
<b>To Be Determined</b>	<b><u>Execution of the Contract</u></b>
<b>To Be Determined</b>	<b><u>Projected Start Date.</u> NLPA desires to have the Contractor commence services at the earliest possible date</b>