



# City Of New London

Department of Finance-Purchasing Agent  
13 Masonic Street • New London, CT 06320 • Phone (860) 447-5215 • Fax (860) 447-5297

## Request for Qualifications

### ADDENDUM # 1

Proposal No.: **2025-05 CONL**

Addendum No.: 1

Date Issued: November 20, 2024

Title: **Planning, Design and Construction Engineering Services for Various Water, Wastewater, and Stormwater Improvement Projects.**

Opening Date and Time: ~~January 3, 2025 @ 2:00 P.M.~~ **January 10, 2025 @ 2:00 P.M.**

**Bidders Notes:** This addendum is issued to provide all potential bidders with answers to questions submitted.

All other terms and conditions remain the same.

**This Addendum cover page must be signed and returned with your bid.**

\_\_\_\_\_  
Authorized Signature of Bidder

\_\_\_\_\_  
Company Name

#### Return Bid To:

Joshua Montague, Accounting Purchasing Agent  
City of New London  
13 Masonic Street  
New London, CT 06320

**Bids cannot be accepted after the Bid Opening Date and Time indicated above.**

## 2025-05 CONL

### **ADDENDUM 1**

#### **Planning, Design and Construction Engineering Services for Various Water, Wastewater, and Stormwater Improvement Projects.**

**RE:** 2025-05 CONL  
**FROM:** Joshua Montague, Accounting Purchasing Agent  
**TO:** Prospective bidders

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This Addendum shall be part of the Contract Documents and modifies the original bidding documents. This Addendum is to be acknowledged by the bidders on the Bid Form. Failure to do so may subject the bidder to disqualification.

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#### **Changes to prior Addenda:**

- No prior Addenda have been issued.

#### **Q&A:**

#### **General Items:**

- Please note the opening date and time has been extended to **January 10, 2025 @ 2:00 P.M.**
- Section 7.0 "RFQ Submittal Requirements" is revised as follows and supersedes language in original RFQ:

#### **7.0 RFQ SUBMITAL REQUIREMENTS**

*The RFQ shall include the following in the following order. ~~You must submit the following documentation for each category your firm plans to submit qualifications for. Submissions should be separated by category with cover sheets indicating which category the qualifications address.~~ If submitting for multiple categories, you must separate the information for each category with a cover sheet and title for the category:*

- 1. Corporate Organization – Describe the firm structure, ownership, size, licensure, and history of your firm, including the location of the office where the majority of work will be performed, the location of corporate headquarters, number of years in business.*
  - YOU ONLY NEED TO INCLUDE THIS INFORMATION WITH THE FIRST CATEGORY FOR WHICH YOUR COMPANY IS SUBMITTING FOR.
- 2. Corporate Organizational Chart.*
  - YOU ONLY NEED TO INCLUDE THIS INFORMATION WITH THE FIRST CATEGORY FOR WHICH YOUR COMPANY IS SUBMITTING FOR.
- 3. Resumes of Project Team Members – Please include only those resumes of staff that are likely to work on these projects.*
  - INCLUDE THIS INFORMATION FOR EACH CATEGORY IF THERE WILL BE DIFFERENT TEAM MEMBERS FOR DIFFERENT PROJECTS. OTHERWISE, ONLY INCLUDE THIS INFORMATION WITH THE FIRST CATEGORY FOR WHICH YOUR COMPANY IS SUBMITTING FOR.
- 4. Demonstration of Ability to Meet WBE/MBE requirements if required by project funding.*
  - YOU ONLY NEED TO INCLUDE THIS INFORMATION WITH THE FIRST CATEGORY FOR WHICH YOUR COMPANY IS SUBMITTING FOR.
- 5. Description of Relevant Experience – Include a minimum of five projects that are similar to those being requested. For each project, include the name of the organization for which the work was performed; contact name, address, and telephone number; date the project was completed; and a description of the services performed. **DO NOT INCLUDE ANY FEE RELATED INFORMATION.***
  - YOU MUST INCLUDE THIS FOR EACH CATEGORY FOR WHICH YOUR COMPANY IS SUBMITTING FOR.

## **2025-05 CONL**

6. List of prior work done for NLPJ Water, Wastewater and Stormwater Divisions.

- YOU MUST INCLUDE THIS FOR EACH CATEGORY FOR WHICH YOUR COMPANY IS SUBMITTING FOR.

7. Other information that the Consultant believes conveys their qualifications and experience.

- YOU MUST INCLUDE THIS FOR EACH CATEGORY FOR WHICH YOUR COMPANY IS SUBMITTING FOR.

8. Prepare attached Standard Form 330. Include in Section H the additional following information: capacity to perform work and familiarity with DWSRF projects.

- THIS DOES NOT APPLY.